

Approval Date:
June 10th, 2025

MINUTES OF
CITRUS COUNTY HOSPITAL BOARD

MAY 13TH, 2025 AT 6:00 P.M.

(1) CALL TO ORDER

A meeting of the Citrus County Hospital Board of Trustees was held Tuesday, **May 13th, 2025**, in the Conference Room at 123 N. Apopka Avenue, Inverness, Florida 34450. Chairman Dr. Mark Fallows called the meeting to order at 6:00 P.M.

(2) PUBLISHED MEETING LEGAL NOTICE

(Agenda & Published Legal notice Copies On File)

(3) QUORUM PRESENT

Yes

(4) ATTENDANCE

Board Members Present:

Mark Fallows, DO (Chairman)
Jeffrey Wallis, MD (Vice-Chairman)
Allan Bartell (Secretary/Treasurer)
Rick Harper (Trustee)

Also in attendance:

William Grant, Esq. (CCHB General Counsel)
Judy Dunn (CCHB Administrative Assistant)
Kaylee Flaherty (CCHB Administrative Assistant)

Members of the Public:

Crystal Barton, Executive Director (CCCCF)
Karla Poulos (Doctor's Free Clinic)

(5) PUBLIC COMMENT

(6) APPROVAL OF MINUTES

MOTION by Mr. Harper to accept the Minutes from March 24th 2025 and April 8th 2025, second by Mr. Bartell. No further discussion, the Motion passed unanimously, 4 -0.

(7) FINANCE COMMITTEE REPORT

The March and April 2025 Finance Reports were presented.

Discussion ensued regarding the Finance Reports.

MOTION by Mr. Harper to accept the Finance Report for March 2025 as presented, second by Mr. Bartell. No further discussion, the Motion passed unanimously, 4 -0.

March 2025 CCHB invoices were presented. The invoices are as follows:

- Citrus Real Estate Investments 1, LLC for April 2025 rent in the amount of \$400.
- Powell Consulting for services 3/18/25-4/7/2025 in the amount of \$3,075.00.
- Shepard, Smith, Hand & Brackins for March 2025 services in the amount of \$31,293.38.
- Karen Schapira for March services in the amount of \$12,420.00.
- Yowell Consulting group for March services in the amount of \$17,637.50.

MOTION by Dr. Wallis to approve payment of March 2025 CCHB invoices, second by Mr. Harper. No further discussion, the Motion passed unanimously, 4-0.

MOTION by Mr. Harper to accept the Finance Report for April 2025 as presented, second by Mr. Bartell. No further discussion, the Motion passed unanimously, 4 -0.

April 2025 CCHB invoices were presented. The invoices are as follows:

- Citrus Real Estate Investments 1, LLC for May 2025 rent in the amount of \$400.
- Powell Consulting for services 4/24/25-5/10/25 in the amount of \$2,550.00.
- Shepard, Smith, Hand & Brackins for April 2025 services in the amount of \$2,590.00.
- Regions Bank Card in the amount of \$973.96.
- Artistic Bronze in the amount of \$3,410.00.
- Century Link in the amount of \$314.74.

MOTION by Dr. Wallis to approve payment of April 2025 CCHB invoices, second by Mr. Harper. No further discussion, the Motion passed unanimously, 4-0.

(8) LEGAL

Audit letters have been distributed to complete the Fiscal Year 2024 audit process. The letter of audit was signed by Dr. Mark Fallows.

Mr. Bartell attended the College of Central Florida Nursing Graduation. He reported it was a wonderful event and that he thoroughly enjoyed the experience. A plaque was presented to CCHB.

A Notice of Lien was received from HCA, the lien was for upgrades to the mechanical room.

The Amended and Restated By-Laws for CCCCCF have been signed and finalized.

The Board asked Attorney Grant to evaluate the frequency of monthly meeting dates. Additionally, the Board may again review the potential to sunset the Board in the future, including an analysis of:

- Time value considerations,
- Real property values associated with the Board,
- And any legal or procedural implications of such an action.

(9) UNFINISHED BUSINESS

CCCCF

Crystal Barton stated the FY 2024 Audit has wrapped up. The Foundation has a board meeting May 22nd 2025. Grant cycle 15 has concluded.

Doctors' Free Clinic

Dr. Wallis gave a presentation for their next step of the clinic. After receiving a grant from CCCCCF the clinic is requesting up to 200k for a permanent brick and mortar location.

Dr. Fallows and Mr. Harper asked for the Doctors' Free Clinic to come back with more detailed information including a realistic budget to support any funding request.

(10) NEW BUSINESS

(11) TRUSTEE COMMENTS

(12) NEXT SCHEDULED MEETING DATE

Tuesday June 10th, 2025.

(14) ADJOURNMENT

MOTION by Mr. Bartell, second by Mr. Harper to adjourn the meeting. The motion passed unanimously, 4-0.

Respectfully Submitted,



Allan Bartell
Secretary/ Treasurer

1. May 13th, 2025, Agenda.
2. Proof of Publication of Legal Notice.
3. Minutes from March 24th, 2025.
4. Minutes from April 8th, 2025.
5. Finance Reports for March and April 2025.
6. List of Invoices for Approval for March and April 2025.
7. Notice to Owner dated April 7th, 2025.